

Americans with Disabilities Act (ADA) Complaint Form

The Library is committed to making its facilities accessible and usable by all patrons. This commitment is ongoing, proactive, and intended to meet the needs of individuals with disabilities in compliance with the Americans with Disabilities Act (ADA), as amended. The Library provides a complaint process for resolution of any complaint alleging noncompliance with the ADA or discrimination on the basis of a disability. Complaints should be addressed to the Library Director, using this form.

Complainant's Name: _____

Address: _____

Phone Number: _____ **Email Address:** _____

Describe in detail the nature of the complaint, and include the date, all parties that were involved, location, program, and any other pertinent information (i.e. documents in support of your complaint):

Complainant's Signature: _____ **Date:** _____

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Received By: _____	Date: _____
Date Reviewed by Library Director or Designee: _____	
Date Reviewed by Library Board of Trustees (if applicable): _____	
** Attach all relevant written correspondence **	