

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

March 20, 2023

Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on March 20, 2023.

CALL TO ORDER AND ROLL CALL

President Pro Tempore Mohammad called the meeting to order at 6:05 p.m. Present were, I. Chafee, S. Culen, K. Groark, T. Hanes, A. Mohammad, and S. Stratakos. N. Angelos was absent.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

Terry Paggi, Division Commander of the U.S. Coast Guard Auxiliary's Division 37 presented the Library with a Certificate of Appreciation. Division Commander Paggi presented the Library with the certificate and extended his thanks to the Library for partnering with the U.S. Coast Guard by providing informational resources to residents regarding boating safety.

APPROVAL OF MINUTES

Hanes moved, and Stratakos seconded, that the Board of Trustees approve the minutes of the Regular Meeting of February 20, 2023. Upon a voice vote, all Trustees present voted "aye." Motion carried.

Stratakos moved, and Hanes seconded, that the Board of Trustees approve the minutes of the Closed Session of September 19, 2022. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Chafee seconded that the Operating Fund Treasurer's Report for the month ending February 2023 be received and filed for audit, and that Operating Fund Warrant #9 for the month of March 2023 in the amount of \$251,780.03 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

(None)

DIRECTOR'S REPORT

Director Jenkins reminded the Trustees that the Statement of Economic Interest information needs to be turned in by May 1, 2023. Emails were sent to the Trustee's Library email address accounts.

Director Jenkins mentioned that a Trustee Survey has been put out by Heartland Association and is due by March 31, 2023. Jenkins will email the link.

Director Jenkins discussed legislation regarding material banning and our policy falls in line with the American Library Association. Natalie gave an excellent presentation regarding materials challenges.

Jenkins informed the Trustees that there is legislation regarding forming a Decennial Committee. The committee will consist of the Board of Trustees, Jenkins, and two residents. If preferred, the committee can do business during Regular Meetings. Three meetings are required and must be completed in 18 months, the first meeting must be held before June 10, 2023. Jenkins will be attending an informational RAILS webinar. The committee is required to be formed every ten years. Jenkins will bring more information to the May 15 Regular Board Meeting.

Correspondence: The Daily South Town highlighted the Clothing Bazaar Drive. A local Girl Scout troop sent a thank you card for allowing them to use our meeting room and gifted the Library with cookies.

CLOSED SESSION

Pursuant to the Open Meetings Act, 5 ILCS 120/2(c)(21). Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Mohammad motioned to go into Closed session at 6:19 p.m. and Stratakos seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

Stratakos motioned to return to Regular Session at 6:24 p.m. and Groark seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

NEW BUSINESS:

No New Business.

ACTION ITEMS:

#23-03-07 Hanes moved, and Groark seconded to authorize Resolution #1121; the Secretary of the Board of Library Trustees to make certain Closed Session meeting minutes available for public inspection. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#23-03-08 Groark moved, and Hanes seconded to adopt pay grade assignments effective July 1, 2023. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#23-03-09 Chafee moved and Stratakos seconded to adopt revisions to the General Policy Manual. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#23-03-10 Culen moved and Hanes seconded to authorize early closure of Library on Friday, June 9, 2023 for staff meetings. Upon a voice vote, all Trustees present voted "aye." Motion carried.

ADJOURNMENT

There being no further business before the Board, Mohammad adjourned the Regular Meeting at 6:26 p.m.

Prepared and submitted by,

Roberta Richter

Roberta Richter, Recording Secretary