

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
November 20, 2023
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on November 20, 2023.

CALL TO ORDER AND ROLL CALL

President Angelos called the meeting to order at 6:15 p.m. Present were, N. Angelos, I. Chafee, K. Groark, and T. Hanes.

Also present from staff were Jane Jenkins, Library Director and Roberta Richter, Head of Business Services.

C. Barry, A. Mohammad, and S. Stratakos were absent.

Hanes moved and Chafee seconded to appoint K. Groark as Treasurer Pro-Tempore. Upon a roll call vote, all Trustees present voted “aye.” Motion carried.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Chafee moved, and Hanes seconded, that the Board of Trustees approve the minutes of the Regular Board Meeting on October 16, 2023. Upon a voice vote, all Trustees present voted “aye.” Motion carried.

Chafee moved, and Hanes seconded, that the Board of Trustees approve the minutes of the Decennial Committee Meeting on October 16, 2023. Upon a voice vote, all Trustees present voted “aye.” Motion carried.

OPERATING FUND TREASURER’S REPORT AND WARRANT

Groark moved, and Angelos seconded that the Operating Fund Treasurer’s Report for the month ending October 2023 be received and filed for audit, and that Operating Fund Warrant #5 for the month of November 2023 in the amount of \$277,163.11 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted “aye.” Motion carried.

PRESIDENT’S REPORT

Angelos wished everyone a Happy Thanksgiving.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Director Jenkins announced that Deputy Director Horn started her parental leave in early November. Jenkins sent flowers and a card from the Library. Horn provided Jenkins with an informational packet of responsibilities to be used during her absence.

There will be a Legislators meet up to be held on December 6 at the Double Tree Hotel in Alsip. Trustees should inform Jenkins no later than Friday, November 24 if they would like to attend. Hanes is currently enrolled.

Jenkins noted that she is pleased with the Manager's Reports and highlighted the staff costume contest and Hills Chamber Trunk or Treat, which staff member Kaitlin Mathers attended. This was the first year the Library has participated.

NEW BUSINESS:

ACTION ITEMS:

23-11-40 Chafee moved, and Angelos seconded to approve authorizing closure of the Library on Sunday, February 11, 2024, to hold an all-ages mini-golf program inside the Library. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

23-11-41 Hanes moved, and Chafee seconded to approve the Board Meeting dates for 2024. Upon a roll call vote all Trustees present voted "aye." Motion carried.

23-11-42 Groark moved, and Chafee seconded to amend the Employee Handbook, effective January 1, 2024, replacing the Personal Business Policy with the Paid Leave for All Workers Policy. Upon a voice vote, all Trustees present voted "aye." Motion carried.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:24 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary