

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

June 17, 2024
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on June 17, 2024.

CALL TO ORDER AND ROLL CALL

President Angelos called the meeting to order at 6:02 p.m. Present were, N. Angelos, C. Barry, I. Chafee, K. Groark, and T. Hanes.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

A. Mohammad and S. Stratakos were absent.

Angelos moved, and Chafee seconded to appoint Groark as Treasurer Pro Tempore. Upon a voice vote, all Trustees present voted "aye."

ACKNOWLEDGEMENT OF VISITORS

None

APPROVAL OF MINUTES

Groark moved, and Hanes seconded, that the Board of Trustees approve the minutes of the Decennial Committee Meeting on May 20, 2024, the Regular Board Meeting on May 20, 2024, and the Finance Committee Meeting on June 13, 2024. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Groark moved, and Chafee seconded that the Operating Fund Treasurer's Report for the month ending May 2024 be received and filed for audit, and that Operating Fund Warrant #12 for the month of June 2024 in the amount of \$214,621.49 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

President Angelos congratulated Trustee Barry for her first year serving on the Library Board.

Angelos shared that the Summer Reading Kick Off went well. The event was well-attended, and everyone enjoyed the games, band, and ice cream. Barry and Groark noted that the activities provided were fun, the attendees were engaged, and the environment was friendly.

Angelos reminded the Trustees that the Library will be hosting a patron appreciation day on Tuesday, June 18 and Trustees should be present if their schedules allow.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Jenkins agreed with Angelos and noted that the Summer Reading Kick Off was by far the most organized kick-off event yet. The managers did an excellent job by making some changes with Rainbow Cone and the lines moved quickly. There were approximately 800 people in attendance.

Jenkins handed out "Save the Date" invitations to the Illinois State Treasurer's Appreciation Picnic in Springfield. The event takes place on Saturday, August 17, 2024.

Chafee asked about the FOIA requests shared in Richter's report. One request was an inquiry about insurance and the second was a Smart Procure request.

FINANCE COMMITTEE REPORT

Groark shared that the committee met to discuss employee compensation that is within the budget. The committee supports the decision that Jenkins made.

Jenkins informed the Trustees that staff will be informed of their merit increases once the working budget is approved.

NEW BUSINESS:

ACTION ITEMS:

24-06-09 Barry moved, and Hanes seconded to authorize a full-day closure of the Library on Friday, December 13, 2024, for staff meetings. Upon a voice vote, all Trustees present voted "aye." Motion carried.

24-06-10 Chafee moved, and Hanes seconded to approve Fiscal Year 2024/2025 "Working Budget." The working budget is an internal document that staff uses as a guide for the year. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

CLOSED SESSION

Chafee moved and Hanes seconded to adjourn to closed session at 6:24 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Open Meetings Act.

RESUME REGULAR MEETING

Angelos moved and Barry seconded to resume the Regular Meeting at 6:43 p.m. Upon a voice vote, all Trustees voted "aye." Angelos called the meeting to order, and roll was called. Present were N. Angelos, C. Barry, I. Chafee, K. Groark, and T. Hanes.

Barry moved and Chafee seconded to approve a 4.5% merit increase for Director Jenkins to start July 1, 2024. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:45 p.m.

Prepared and submitted by,

Roberta Richter

Roberta Richter, Recording Secretary