

Solicitation and Community Information

Solicitation

The Green Hills Public Library District has an obligation to both protect the safety of Library users and to ensure that users can freely access and quietly enjoy Library services. Free and unimpeded access to the Library is a necessary precondition for meeting this obligation.

Active solicitation within the Library building and the Library parking lot is not permitted unless it is a Library function or an activity related to fundraising for the Library and under the general supervision of Library staff. Active solicitation refers to any person-to-person communication for the purposes of (1) obtaining contributions or donations, (2) selling merchandise, coupons, or tickets, (3) collecting signatures, (4) distributing educational or promotional materials, (5) recruiting members or clients, and (6) financial solicitations/transactions.

The passive solicitation and collection of donations by community-based, nonprofit organizations is permitted. Notices may be posted to a public bulletin board and bins placed in approved areas to collect items for this purpose. Use of these resources is subject to the approval of the Library Director or designee. The Library assumes no responsibility for contents collected or donated. The Library does not permit any exchange of monies or funds for this purpose.

Candidates with nomination papers may solicit signatures on Library property outside of the Library building as long as it is done in a reasonable and unobtrusive manner.

Nothing in this policy shall be construed as preventing the sale of publications, artwork, or recordings by writers, artists, or performers who have been engaged by the Library for a presentation or performance.

The Library Director shall make the final determination as to whether a solicitation is active or passive, and if the activity is permitted under this policy.

Community Information

The Library provides access to free materials that are educational, cultural, intellectual, charitable, recreational, or of general interest to the community. All requests to display informational materials (i.e. posters, flyers, or leaflets) are subject to approval by the Library Director or designee. Preference will be given to materials from nonprofit organizations and organizations within the Library District boundaries.

Informational materials may be displayed in appropriate areas of the Library including bulletin boards, literature racks, or shelves available for that purpose. Location will be determined by the Library Director or designee. Display of material will be subject to available space. All decisions to display appropriate materials shall comply with applicable statutory and/or constitutional provisions. Items announcing events will be removed after the date of the event.

Distribution or posting of materials by the Library does not indicate the Library's endorsement of the organization or information presented.

The Library will not accept materials related to the election of specific candidates, or to seek to influence the votes of a legislative body or the policy decisions of a legislative body. In addition, commercial or personal notices will not be accepted.