

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
September 16, 2024
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on September 16, 2024.

CALL TO ORDER AND ROLL CALL

Stratakos called the meeting to order at 6:01 p.m. Present were, C. Barry, I. Chafee, K. Groark, T. Hanes, and S. Stratakos.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

N. Angelos, and A. Mohammad were absent.

Chafee moved, and Hanes seconded to appoint S. Stratakos President Pro Tempore. Upon a voice vote, all Trustees present voted "aye."

ACKNOWLEDGEMENT OF VISITORS

None

APPROVAL OF MINUTES

Hanes moved, and Chafee seconded, that the Board of Trustees approve the minutes of the Regular Board Meeting on August 19, 2024. Upon a voice vote, all Trustees present voted "aye." Motion carried.

Barry moved, and Chafee seconded, that the Board of Trustees approve the minutes of the Special Meeting of August 24, 2024. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Hanes seconded that the Operating Fund Treasurer's Report for the month ending August 2024 be received and filed for audit, and that Operating Fund Warrant #3 for the month of September 2024 in the amount of \$276,355.89 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

None

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Jenkins reminded the Trustees that September is National Library Card Sign Up Month. Head of Patron Services, T. Wilson, is promoting a "Design Your Own Library Card" initiative. Jenkins shared examples of artwork from both staff and patrons.

Jenkins noted that Tuesday, September 17, 2024, is National Voter Registration Day. The League of Women's Voters was in the Library to sign people up to vote.

Jenkins shared compliments from the patrons for staff and the Smart Shelf. There have been multiple comments about how helpful staff are, specifically Patrick Sullivan and Marlene Delmonico, who have been mentioned multiple times. Delmonico is celebrating 9 years with the Library. Jenkins also gave a congratulations to Deputy Director, Sara Horn on 21 years with the Library.

Jenkins reminded the Trustees to share a bio and photo to be included on the Library's website.

Chafee noticed that computer internet sessions have gone up substantially from last year. Horn noted that Wi-Fi statistics are up. Groark noted that patron visits are also up.

CLOSED SESSION

Stratakos moved, and Chafee seconded to go into Closed Session at 6:19 p.m. pursuant to the Open Meetings Act, 5, ILCS 120/2 (c)(21): Discussion of minutes of meetings lawfully closed under the Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Upon a roll call vote, all Trustees preset voted "aye."

RESUME REGULAR MEETING

Stratakos moved and Barry seconded to resume the Regular Meeting at 6:22 p.m. Stratakos called the meeting to order. Present were, C. Barry, I. Chafee, K. Groark, T. Hanes, and S. Stratakos.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

NEW BUSINESS:

ACTION ITEMS:

Barry moved, and Hanes seconded to approve Ordinance #1229, the 2024/2025 Budget & Appropriations in the amount of \$10,109,188. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

Chafee moved, and Barry seconded to approve Resolution #1128 authorizing the Secretary of the Board of Library Trustees to make certain Closed Session Meeting minutes available for public inspection. Upon a voice vote, all Trustees present voted "aye." Motion carried.

CORRESPONDENCE

The Library received a lovely hand-written note from a patron conveying her awe upon stepping into the Library and her thanks to Library staff, specifically Sara Shahein and Patrick Sullivan for assisting her with a difficult print release job.

REGULAR MEETING ADJOURNMENT

There being no further business before the Board, Stratakos adjourned the Regular Meeting at 6:24 p.m.

PUBLIC HEARING; 2024/2025 BUDGET & APPROPRIATIONS ORDINANCE

Stratakos called the hearing to order at 6:24 p.m. Present were C. Barry, I. Chafee, K. Groark, T. Hanes, and S. Stratakos.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

N. Angelos, and A. Mohammad were absent.

PUBLIC HEARING ADJOURNMENT

There being no public comment or further business before the Board, Stratakos adjourned the Hearing at 6:25 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary