

BOARD OF TRUSTEES
GREEN HILLS PUBLIC LIBRARY DISTRICT

March 17, 2025

AGENDA

REGULAR MEETING -6:00 pm

- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Acknowledgement of Visitors
- IV. Approval of Minutes
Regular Meeting Minutes of February 17, 2025
- V. Operating Fund Treasurer's Report and Warrant:
 - #9
- VI. President's Report
- VII. Public Comment
- VIII. Director's Report
- IX. Closed Session
 - Pursuant to the Open Meetings Act, 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- X. New Business:
 - Discuss mural proposal for Screened Porch Room from artist Sonata Kazimieraitiene. Sonata had a lot of tiles left over from the larger mosaic that our community made that she would like to use on the other wall. She has submitted two designs for your perusal. If the proposal of \$8,534 is approved she is available to start the work sometime in April or May.

Action Items:

25-03-03 Resolution #1129 Authorizing the Secretary of the Board of Library Trustees to Make Certain Closed Session Meeting Minutes Available for Public Inspection

25-03-04 Resolution #1130 to Transfer Unexpended Balances of the Proceeds Received Annually from Public Library Taxes in the General Fund in the Amount of \$330,611 to the Green Hills Public Library District's Special Reserve Fun for End of Fiscal Year 2024

25-03-05 Adopt Pay Grade Assignments Effective July 1, 2025

This includes a 2.5% structure adjustment as recommended by HR Source, and a new position, Head of Marketing and Communications, was added.

25-03-06 Amend Employee Handbook: Compensation Philosophy

Revisions include changing the eligibility requirement for merit increases from six months of service to four months of service.

25-03-07 Amend General Policy Manual

Revisions are made to the Materials Selection and Collection Development Policy and Computer and Internet Use Policy. A formal review of the Reference and Reader's Advisory Policy was conducted.

25-03-08 Approve Mural for Screened Porch Room at a Cost of \$8,534 to Include Assembly and Installation

25-03-09 Authorize Partial Day Closure: Close the Library at 1pm on Friday, August 15 for Staff Development

25-03-10 Authorize Full Day Closure: Close the Library on Friday, December 12 for Staff Development

XI. Correspondence / Articles / Meetings / Events and News

XII. Document Signing

XIII. Adjournment